

Group Finance Manager

Idox
Glasgow

About the role

We are recruiting for a Group Finance Manager to join our Group Finance team based in Glasgow city centre. The role of 'Group Finance Manager is a dynamic role, working for Idox Plc, an AIM listed company.

The candidate will report directly to the Group Financial Controller and have overall responsibility for a team of twenty.

Working for Idox means you will be joining a fast-paced, acquisitive and ever-changing corporate environment. You will have regular contact with the Chief Financial Officer and you will interact with operational staff, based globally.

Your responsibilities will include:

- Overall responsibility for all staff within the department
 - Direct line manager responsibility for seven.
 - Review of monthly management accounts
 - Ensure accounting treatment is in line with accounting standards and new accounting developments are being addressed
 - Review of monthly reporting pack
 - Oversee statutory accounts process and review all accounts, ensuring all deadlines are met
 - Oversee group audit
 - Oversee individual company audits
 - Bank reporting
 - Oversee AP, Credit Control, Sales Invoicing, Payroll and Group Treasury Function
 - Review and refresh accounting procedures and policies on a regular basis
 - Assist with preparation of budgets and forecasts
 - Business partnering – liaise with business on forecast, sales pipelines, actual vs forecast etc
 - Ensure accurate and relevant information distributed to various internal and external stakeholders – Board, Divisional Heads, Bank etc.
 - Acquisition integration
 - Ad hoc projects
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Person Specification

What would make someone successful in this role:

- Qualified Accountant - CA/ACCA or equivalent
- At least 3 years PQE in a similar role
- Listed company experience preferred
- Complex group and consolidation experience
- Staff management experience essential

- Team player used to working in a fast moving environment
 - Adaptable and flexible attitude to work priorities
 - Excellent communication skills essential
 - Excellent analytical skills and attention to detail
 - Motivated individual willing to take on responsibility
 - Ability to work within tight deadlines and manage time effectively
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About idox plc

Idox is the leading applications provider to UK local government for core functions relating to land, people and property, such as its market leading planning systems and election management software. Over 90% of UK local authorities are now customers. Idox provides public sector organisations with tools to manage information and knowledge, documents, content, business processes and workflow as well as connecting directly with the citizen via the web, and providing elections management solutions. It also supplies in the UK and internationally, decision support content such as grants and planning policy information and corporates compliance services. Idox delivers engineering document control, project collaboration and facility management applications to many leading companies in industries such as oil & gas, architecture and construction, mining, utilities, pharmaceuticals and transportation in North America and around the world.

The Group employs over 900 staff located in the UK, the USA, Canada, Europe, India and Australia.

Idox has many offices across the Country and therefore travel may be required

The Benefits

This post commands a competitive salary depending upon experience, along with an excellent benefits package.

How to apply

Applicants should submit a CV, and a short cover letter (*maximum 500 words - including salary expectation, and current remuneration*) explaining why they feel they would be suited to this role to Join.Us@idoxgroup.com.

Please note successful applicants will need to satisfy the BPSS guidelines (Baseline Personnel Security Standards) which consist of the receipt of satisfactory references covering the last 3 years of employment; an identity check; verification of eligibility to work in the UK; and a Basic Disclosure Check. This is in order to help us make safer recruitment decisions and prevent unsuitable people from working with access to personal and sensitive data.

Privacy Notice

As part of the recruitment process we will collect data about you in a variety of ways including the information you would normally include in a CV or a job application cover letter, or notes made by our recruiting officers during a recruitment interview.

Please read the Idox Recruitment Data Privacy Policy here <http://www.idoxgroup.com/privacy.html>