

## **Jr. Quality Assurance Engineers, Idox India**

**Pune, Maharashtra (Office based)**

---

### **Summary**

**Idox is a Product based Growing Company, listed in UK. Pune is its India branch.**

We are looking forward for a team member who has: -

- a. Ability to understand the problem/issue at hand and solve the same without less or no hand holding. Basically, Problem solving will be key.
- b. Ability to ask right questions.
- c. Understand and communicate well with the team (verbal and mail)
- d. Understand the requirement document
- e. Automation is a plus (any tool selenium, cypress etc)

### **About the role**

With the success of our specialist Development and Testing activities based in our Pune office and ambitious growth plans to triple our number of employees in India in the next 18 to 24 months, we are recruiting for additional QA test engineers to join our team.

There are career opportunities with Idox for junior, mid-level and experienced QA Engineers, we are looking for colleagues with leadership potential, as well as combined problem solving, manual and automated testing experience. You'll be joining an international community of Developers and QA professionals based in the UK, Ireland and Pune and working on an evolving portfolio of products, for eight different business streams. Each QA Engineer is mission critical, analysing customer requirements, ensuring that the software meets our expectations and liaising with the customer/UK team as necessary. You'll also be responsible for planning the testing process and creating and execution of the test cases. And then reporting on performance and feeding essential information back to the development team.

Idox is a stable, independent company growing in Pune to expand our capacity and increase the versatility of our Pune hub. There will be plenty of opportunity for promotion and innovation as we grow, so if you have talent and energy to drive digital transformation for ourselves and our customers, this is the place for you.

You'll be allocated a buddy from day one and will benefit from regular technical and professional development reviews to refresh your skills and goals and keep Idox fresh in return. We are looking for Quality Assurance Engineers who are technically gifted and want to build a career with Idox.

### **Key responsibilities**

- Analyse functional specs for completeness & testability
- Analyse test output, identify discrepancies and clearly document defects
- Establish and maintain a high-level trust and confidence
- Ensure requirements are testable

**Idox. Do more.**

- Recognize document issues and develop options for issue resolution.
- Maintain, update existing and new Test cases using appropriate tools (like TestLink).
- Participate in scrum meetings and ensure the project status and test status along with risks are updated
- Demonstrate features developed every sprint to the product team and gather feedback and communicate it as needed to the development team
- Update and maintain JIRA for bugs appropriately to ensure development and regression testing can be done.
- Perform Regression tests and maintain and update the regression test suites with updated features.
- Produce high quality test scripts with 100% test coverage to features and functions.
- Make self readily available for testing, certifying product releases, upgrades, hot fixes.

## To be successful, you'll need to bring:

### Excellent communication skills, written and spoken English to:

- Assist in the facilitation of team and customer meetings
- Understand how to communicate difficult/sensitive information tactfully
- Understand the requirements/chat/mail from the team/customers, to create proper test cases of the requirements.
- Document and communicate the status of testing progress against plans, taking corrective action and escalation as necessary
- Prepare & deliver reports, recommendations or alternatives that address existing and potential challenges.

### Work Management:

- Ability to understand the problem/issue at hand and solve the same without less or no hand holding. Basically, Problem solving will be key.
- Create & manage testing schedule & work plan for self

## Required Knowledge and Skills:

### Testing Skills:

- SDLC & QA methodologies expertise
- Skills in designing and executing technical validation scripts to validate data flows across systems.
- Write test strategies that document testing approach to include number/type of test cycles required, existing test scripts to use/update, new test scripts to write, environment requirements, training needs and backend system testing
- White-box testing
- Black-box testing
  - UI testing
  - API testing
  - Reports testing
- Cross browser testing
- Performance testing
- Load testing
- Security testing
- Perform scheduled, ad hoc functional testing & regression testing
- Excellent verbal and written communication

## Additional desirable qualities:

- ISTQB certification
- Familiarity with programming or scripting languages (e.g. Java, JavaScript).
- Skills with Selenium or Cypress
- Knowledge on Document management domain

## About Idox

Our specialist software solutions power the performance of government and industry, driving productivity and a better experience for everyone. Built around the user and designed in collaboration with experts who have worked through every detail of every process from end-to-end, our hard-working process engines deliver exceptional functionality and embed workflows that drive efficiency and best practice with a long-term focus for regulated environments.

Through the automation of tasks, the simplification of complex operations, finding scalability as operations evolve, and more effective management of information, we help our customers harness the power of Digital, so they can do more.

We employ around 500 staff in the UK and worldwide, including Europe, North America and Asia, so some travel to meet colleagues may be required.

---

## Our Values



**Dynamism**  
We shape our future



**Responsibility**  
We are accountable for our actions



**Integrity**  
We do the right thing



**Valued**  
We value each other



**Excellence**  
We set the benchmark for quality

**DRIVE**

The core values taking us forward

---

## Our Culture

We are ambitious in working together to promote a more inclusive environment, which attracts all candidates and signals our commitment to celebrate and promote diversity. Idox is a company where we can all be ourselves and succeed on merit, where we respect all our employees, customers and communities in which we live, work and are a part of.

We recruit and reward employees based on capability and performance – regardless of race, gender, sexual orientation, gender identity or expression, lifestyle, age, educational background, national origin, religion or physical ability. Each office location worldwide, is free to respond to local needs to create a culturally sensitive workplace for everyone. In doing so, we want every employee to feel our commitment to showing respect for all and encouraging open collaboration and communication.

# Our Benefits



## Family friendly

We understand how important family is to our employees and provide support through difficult times such as bereavement. Idox offers excellent pay and leave benefits for parents and carers welcoming children.



## Community

You will have the opportunity to participate in community and local activities, as well as group wide fundraising ventures. We prioritise sustainability and ethical impact on our communities and support employees who choose to carry out volunteer work.



## Be heard

Our employee voice is a huge part of life at Idox. We have a number of employee initiatives which support our colleagues to make the most out of their role in Idox. From mental health support to regular CEO Broadcasts, we empower our people to have an impact across our organisation.



## Your development

The Idox mentor scheme helps pair you with experienced colleagues to help you achieve personal and professional growth. We also have leadership development and training opportunities to support your career progression.

## How to apply

Please submit a CV, and a short cover letter (maximum 500 words - including salary expectation, and current remuneration) explaining why you feel you would be suited to this role to **[join.us@idoxgroup.com](mailto:join.us@idoxgroup.com)**

Please note successful applicants will need to satisfy the necessary background verification as a standard part of hiring process. This is in order to help us make safer recruitment decisions and prevent unsuitable people from working with access to personal and sensitive data.

## Privacy notice

As part of the recruitment process, we will collect data about you in a variety of ways including the information you would normally include in a CV or a job application cover letter, or notes made by our recruiting officers during a recruitment interview.

Please read our Recruitment Data Privacy Policy here: <https://www.idoxgroup.com/policies>